Induction Timetable for New Starters



Day 1	Welcome - About Crossroads Together	Face-to-face training with
- J / -	First Aid Children & Adult with diabetes & epilepsy etc*	Area Manager
10.00	Break	
(9:30am-	First Aid Children & Adult with diabetes & epilepsy etc*	
4:30pm)	Lunch	
	Medication with epi-pen & buccal and Peg-feeding	
	Break	
	Medication with epi-pen & buccal and Peg-feeding	
Day 2	MCA and Safeguarding	Face-to-face training with
•	Break	Area Manager
	Infection Control IPC	
(9:30am-	Lunch	
4:30pm)	Nutrition and Hydration/ Food Hygiene	
4.50piii)	Break	
	Manual Handling with risk assessment	
Day 3	Job role, ID badge, Rota, Log ins, Contact Number, Uniform, Staff Portal	Online training supported by
20.70	Break	Care Coordinator
	Communication & Managing Behaviour, With Autism	
(9:30am-	Lunch	
4:30pm)	Safeguarding	
4.50pm)	Break	
	Fire Safety	